

## International Program Refund Policy

In the event that a student does not come to Canada or decides not to attend or to leave Abbotsford School District's International Program, the following terms will apply:

- a. The application fee is non-refundable in any circumstances.
- b. All refunds are subject to a refund processing fee.
- c. For students in their first year of participation in the International Programs, the following will apply:
  - i. the full program fee, less the application fee and the refund processing fee, will be refunded upon receipt of satisfactory evidence that the Study Permit was not approved by Immigration, Refugees, Citizenship Canada (IRCC). Request for refund must include a letter of rejection from IRCC;
  - ii. two-thirds (2/3) of the program fee, less the application fee and the refund processing fee, will be refunded if the student withdraws prior to commencement of the program (the 'program' is defined as the dates specified on the official Letter of Acceptance and the 'program' can be within the same school year or over two consecutive school years);
  - iii. one half (1/2) of the program fee, less the application fee and the refund processing fee, will be refunded if the student withdraws within the first calendar month of commencing the program (the 'program' is defined as the dates specified on the official Letter of Acceptance and the 'program' can be within the same school year or over two consecutive school years); and
  - iv. no refund will be granted, for any reason, if the student withdraws after the first calendar month of commencing the program.
- d. If a student indicates they will be returning to Abbotsford School District's International Program for a second or subsequent semester or year, the following will apply:
  - i. two-thirds (2/3) of the program fee of renewal/extension, less the extension fee (if applicable) and the refund processing fee, will be refunded if the student withdraws prior to commencement of the second or subsequent semester or year of studies;
  - ii. one half (1/2) of the program fee of renewal/extension, less the extension fee (if applicable) and the refund processing fee, will be refunded if the student withdraws within the first calendar month of commencing the second or subsequent semester or year of studies;
  - iii. no refund will be granted, for any reason, if the student withdraws after the first calendar month of commencing the second or subsequent semester or year of studies.
- e. No refund will be provided if a student is dismissed from the program because of a violation of this Agreement.
- f. No refund will be provided if the Abbotsford School District is unable to provide education to any causes beyond its control.
- g. In certain circumstances an international fee-paying student may become eligible to become a non-fee paying student upon their parent or guardian becoming ordinarily resident in British Columbia. A student may only change their status from fee-paying to non-fee paying before September 30 of the applicable school year. No refund of program fee will be provided to any student whose status changes after September 30th of the applicable school year.