



## International Youth Students - Registration Process

We understand how making new friends through sport can help players settle into their new environments and work hard to support players in this way.

Our Club is governed by BC Soccer who follows the laws of Canada Soccer and the Fifa Organization, which are in place to ensure the safety of all players. It is important to understand that there are specific steps players must follow to be approved to play while here.

International students between the ages of 10 and 17, wanting to register into any club programs, must receive an approved International Transfer Certificate (ITC) through Canada Soccer.

More information and the steps to follow can be found in the [Canada Soccer ITCs and Minor Player Application Guide](#).

Important Notes:

- The flowchart on page 6 will help you with next steps.
- Print off and complete Checklist E on page 16.
- Supporting copies of documents, you'll need are:
  - Player's passport photo page
  - Player's Birth Certificate
  - Player's Parents' Passports (both parents) photo page
  - Exchange Program registration form signed by player and parents.
  - Info on the Exchange program they're in (e.g. brochure or pamphlet)
  - Parent Consent to Guardianship Letter.
  - Guardianship Letter.
  - Letter from Home Country School confirming exchange program and the players return to home school.
  - Letter from Canadian School confirming registration of player and dates of enrolment.
  - Weekly timetable of student classes from the Canadian School.
  - Declaration letter from Canadian Club with club details and envisioned registration dates - Submit your Declaration letter request using [this form](#).
- To help speed up the process the International student should de-register from their home club before submitting this application
- Once they're playing season with us is complete and they return home, they also need to submit a request with Canada soccer to de-register from the ITC.
- This process can take several weeks to several months and applications are not guaranteed to be approved.
- Player cannot participate in on-field activities with the club without the approved ITC.